



HOPE Public Policy Intern

Public Policy Intern

Position Description

Support advocacy and policy efforts for Hispanas Organized for Political Equality (HOPE), a nonprofit and non-partisan organization serving Latinas in California. HOPE is looking for a proactive, organized, and committed individual to assist the organization with its advocacy and policy platform in the issues areas of health care, education, economic empowerment, and civic participation. This position aims to support the Programs and Policy Director with analytical writing and research support.

Position Description:

- Analyzing the California state budget.
- Tracking legislation.
- Researching demographic data on Latinas in California.
- Coordinating advocacy projects.
- Drafting letters of support for legislation in HOPE issues areas.
- Other Projects as assigned.

Qualifications:

- Be enrolled in an accredited four-year institution or graduate program.
- Be interested in pursuing research in the social sciences in a fast-paced non-profit setting.
- Commit to 16-20 hours a week and be able to work off-site and communicate project's progress effectively.

Knowledge, Skills, and Abilities

- Strong verbal and written communication skills.
- Strong organizational and planning skills.
- Possess initiative to carryout duties with minimal supervision.
- Computer Literate.
- Previous public policy experience highly desired.

Compensation&Benefits

This is an unpaid intern position with reimbursement for parking. Opportunity for school credit is available. Access to hope events and activities will be available during the internship term.

Please send resume or curriculum vitae to Mayra Rojas at mrojas@latinas.org. Visit www.latinas.org to learn more about HOPE.